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**OAKLEY PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF OAKLEY PARISH COUNCIL**

**Tuesday, 7th June 2022**

**in Oakley Village Hall**

**at 7.15 p.m.**

**Minutes**

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| **MINUTE**  **NUMBER** | **SUBJECT** |
|  | **Present:** Mr J Mole (Chairman) Mr D Cherry (Vice Chairman) Mr D Pearce (Parish Councillor) Mr P Kilpin (Parish Councillor) Mr James Smith (Parish Councillor) Mrs A Staff (Parish Councillor) Mrs J Grey (Parish Councillor) Mrs P Pointer (Parish Clerk)  **Apologies:** None |
| **01** | **Nominees and acceptance of Chairman and Vice Chairman Position for year 2022/2023**  The only nominee for the position of Chairman of Oakley Parish Council for 2022/23 was Mr John Mole. **Mr Mole was proposed by Mr Kilpin and seconded by Mr Smith. All Councillors voted to accept Mr Mole as Chairman of Oakley Parish Council for 2022/23.**  The only nominee for the position of Vice Chairman of Oakley Parish Council for 2022/23 was Mr David Cherry. **Mr Cherry was proposed Mr Kilpin and seconded by Mr Mole. All Councillors voted to accept Mr Cherry as Vice Chairman of Oakley Parish Council for 2022/23.**  Declaration of Acceptance forms of position of both Chairman and Vice Chairman of Oakley Parish Council were signed by Mr Mole and Mr Cherry and returned to Parish Clerk. |
| **02** | All Parish Councillors signed the Pecuniary Register of Interest Forms and returned them to the Parish Clerk who will email to Buckinghamshire Council. |
| **03** | To agree the following OPC Policies for year 2022/23  Standing Orders  Code of Conduct  Financial Regulations  Privacy Policy  Health & Safety  Risk Assessment  Equality & Diversity  Safeguarding  Business Continuity Plan 2022  **All OPC Councillors stated they had read all Policies and they were proposed for signing by Mr D Cherry and Seconded by Mr J Smith. All Parish Councillors agreed for them to be signed. Clerk will add the new documents to the website.** |
| **04** | **List of Annual Payments for 2022/23 to be authorised**   1. May 2022 BMKALC annual payment £ 178.23 pd 2. May 2022 Annual Insurance (BHIB) £ 756.71 pd 3. July 2022 Website annual payment £ 216.00 4. July 2022 Website Domain name renewal £ 23.98 5. July 2022 Donation to St Mary’s Church £ 250.00 6. July 2022 Donation to The Oakley Informer £ 250.00 7. August 2022 Donation to Wheatley Park £ 25.00 8. August 2022 ICO (Data protection) Annual Payment £ 40.00 9. Nov 2022 Poppy Wreath for Remembrance Day £ 30.00 10. Oct 2022 Annual Payment Microsoft 360 £ 59.99 11. Jan 2023 Dog Waste Annual Payment £ 547.51   **These Annual Payments were Proposed for payment by Mr D Cherry and Seconded by Mr P Kilpin. All Parish Councillors agreed for them to be paid.**  It was agreed that Clerk will contact Oakley School again, to offer a contribution for a “Prize” for pupil/pupils on an annual basis.  It was agreed that at present we are not able to add annual payments for the two sinking funds which are for “Oakley Village Hall” and “Maintenance of Playing Field Equipment” for the year 2022/2023 and will be reviewed later in the year, when all Chandos Arms payments have been completed and remaining monies for The Chandos Arms have been passed to the OVPL. |
| **06** | **Any Other Business**  None |