.

**OAKLEY PARISH COUNCIL**

**THE ANNUAL MEETING OF**

**OAKLEY PARISH COUNCIL**

**Held on**

**Tuesday, 25th May 2021**

**in Oakley Village Hall**

**at 7.00 p.m.**

**Minutes**

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| **MINUTE**  **NUMBER** | **PREV.**  **MINUTE** | **SUBJECT** | **ACTION** |
| **01** |  | **To welcome the newly elected Parish Councillors:**  **Mr J Mole. Mr D Cherry, Mr P Kilpin, Mr Derek Pearce, Mr James Smith, and Mrs Jo Grey** |  |
| **02** |  | The new Chairperson and Vice Chairperson were elected by the new Parish Council to stand for 12 months. Mr John Mole was elected as Chairman and Mr David Cherry was elected as Vice Chairman both signed the Declaration of Acceptance of position and returned to Parish Clerk . |  |
| **03** |  | All Parish Councillors signed the Declaration of Acceptance of Office and the Pecuniary Register of Interest Forms and returned to the Parish Clerk |  |
| **04** |  | To agree the following OPC Policies for year 2021/22  Standing Orders  Code of Conduct  Financial Regulations  Privacy Policy  Health & Safety  Risk Assessment  Equality & Diversity  Safeguarding  Business Continuity Plan 2021  **All policies were agreed and Proposed for signing by Mr D Cherry and seconded by Mr P Kilpin**  Clerk will add the new updated policies to the Oakley Parish Council Website |  |
| **05** |  | **List of Annual Payments for 2021/22 to be authorised**   1. June 2021 BMKALC annual payment £ 190.07 2. June 2021 Annual Insurance (BHIB) £ 684.53 3. July 2021 Website annual payment £ 260.00 4. July 2021 Website Domain name renewal £ 23.98 5. July 2021 Donation to St Mary’s Church £ 250.00 6. July 2021 Donation to The Oakley Informer £ 250.00 7. August 2021 Donation to Wheatley Park £ 25.00 8. August 2021 ICO (Data protection) Annual Payment £ 40.00 9. Oct 2021 Annual Payment Microsoft 360 £ 59.99 10. Jan 2022 Dog Waste Annual Payment £ 547.51   **All Councillors agreed to the above list of annual payments for the coming year, and they were proposed for future payment by Mr D Cherry and seconded by Mr P Kilpin** |  |
| **06** |  | **Any Other Business**  None |  |
|  |  | **THE NEXT OAKLEY PARISH COUNCIL MONTHLY MEETING**  **WILL TAKE PLACE ON**  **TUESDAY 1ST JUNE 2021 at 7.30pm**  **AT**  **OAKLEY VILLAGE HALL** |  |