

**Minutes of the**

**Extraordinary Parish Council Meeting**

**of Oakley Parish Council held on**

**Tuesday 15th March 2022 at 7.00pm**

**in Oakley Village Hall**

The meeting is open to all members of the public and the press. Residents are welcome to attend

**Please inform the Clerk if you are unable to attend.**

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| **MINUTE**  **NUMBER** | **SUBJECT** | **ACTION** |
| **2022.03**  **EO 1** | **Present:** Mr J Mole (Chairman) Mr D Cherry (Vice Chairman) Mr J Smith (Parish Councillor) Mr P Kilpin (Parish Councillor)  **Apologies:** Mr D Pearce (Parish Councillor) Mrs A Staff (Parish Councillor) Mrs J Grey (Parish Councillor)  **No residents attended** |  |
| **2022.03**  **EO.2** | * **Variation to the decision made previously (lease to OVPL) changed to Tenancy at Will with the tenants, to be in force until Head lease and sub-lease have been agreed by the relevant solicitors and their clients, at which time the Head and sub-lease come into effect.**   Discussions took place to alterations that have been made to the original Tenancy at Will to ensure it complies with agreements with the new tenants.  It was agreed that the Tenancy at Will lease when completed and signed would be in place until the Head lease and sub lease have been agreed by the relevant solicitors and their clients, at which time the Tenancy at Will agreement between Oakley Parish Council and the tenants will cease to be in place. |  |
| **2022.03**  **EO.3** | * **Review and acceptance of Tenancy at Will document**   The Tenancy at Will Document was reviewed and accepted by the four Parish Councillors present**.**  It was unanimously voted by all 4 Parish Councillors to accept the Tenancy at Will document  It was also agreed and approved unanimously by all 4 Parish Councillors present to allow Mr J Mole or Mr J Smith to make any further minor changes to the document Tenancy at Will, if needed before the signing. |  |
| **2022.03**  **EO.4** | * **Authorisation of OPC Chair (or Vice-Chair, in his absence OR other Councillor if both are unavailable) to sign Tenancy at Will document, when tenant have obtained licence**   It was agreed unanimously by all 4 Parish Councillors present to authorise Mr J Mole (OPC Chair) or Mr D Cherry (Vice Chair) or another Parish Councillor if both are unavailable, to sign the Tenancy at Will document when the tenant has obtained their licence. |  |
| **2022.03**  **EO.5** | **Any Other Business**   * It was agreed if the tenants move in before the end of March OPC will show ‘goodwill’ and charge the tenants rent from 1st April 2022 |  |

**TIME MEETING ENDED: 7.30pm**